**Curriculum Vitae**

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 **1.Personal details**

Name: **Mr. Sailas Derol Hanguma**

Gender: **Male**

Height: **177cm** Weight: **58Kg**

Pigment: **Brown**

Age: **29** BOB: **January 6th 1988.**

Place of Birth: **Boram General Hospital WEWAK**

Province of Origin: **East Sepik Province**

District: **Wewak**

Marital Status: **Single**

Denomination: **New Heights Worship Centre (A.O.G)**

**Contact:** C/ Mark Cephas

Papua New Guinea Education Institute

P. O. Box 1791

**BOROKO**

National Capital District

Papua New Guinea

Personal Phone#: (675) **7952 1846** / (675) **7582 2049** / (675) **7566 6234** / (675) **7222 3147**

**Personal Objective:** I am willing to learn and perform to the best of my ability if given any opportunity to serve.

**2. Educational Qualifications**

|  |  |  |  |
| --- | --- | --- | --- |
| **LEVELS/EDUCATIONAL SCALE** | **INSTITUTE/SCHOOL** | **YEAR FINISHED** | **ATTAINMENT** |
| Lower Primary | **Mongiol Primary** School, Wewak | 2005 | Grade 8 Certificate |
| Upper Primary | **International Christian Education & Training Institute,** Wewak | 2007 | Grade 10 Certificate |
| High School | **International Christian Education & Training Institute,** Wewak | 2009 | Grade 12 Certificate |
| Tertiary Institution | International Training Institute, Port Moresby | 2012 | Diploma in Human Resource Management |

**Further Training**

|  |  |  |  |
| --- | --- | --- | --- |
| **TRAINING** | **INSTITUTE** | **YEAR** | **ATTAINMENT** |
| VRS Induction Training | PNG AIR | 2015 | Certificate |
| Professional Certificate in Human Resource Management in PNG Level 1 | Papua New Guinea Human Resource Institute | 2016 | Certificate |
| Professional Certificate in Human Resource Management in PNG Level 2 | Papua New Guinea Human Resource Institute | 2016 | Certificate |
| Money Minded in Financial Literacy | Digicel Learning Centre | 2016 | Certificate |
| Digicel Leadership programme-Digicel Engage | Digicel Learning Centre | 2016 | Certificate |

**Work Experience**

|  |  |  |
| --- | --- | --- |
| **Year** | **Organisation/Company** | **Task** |
| 13th/09/2013 to 09th/01/2015 | Pacific Industries Ltd | * Filing,
* Nasfund,
* Payroll Timesheets,
* Resolving Pay Queries
* others daily
 |
| 12th/01/2015 till Present | Digicel PNG Ltd | * Customer Service and Telesales
* SIM Replacement
* 4G Lte SIM Upgrade
* General Customers Queries
 |

**Fluency Languages:**

* Tok Pisin
* English

**3. RANDOM CHARACTERISTICS**

(i) Professionalism in Conduct

(ii) Sober Habits

(iii) Honesty

(VI) Commitment & Dedication

**4. HOBBIES**

(i) Associating with others

(ii) Playing Sports

(iii) Listening to Music

**5. REFEREES**

1. **Mr. Freddy Benguma**

International Christian Education & Training Institute,

P.O. Box 1006,

**WEWAK**

East Sepik

Papua New Guinea

Ph: (675) 456 1939

1. **Mr. Sivanathan Sivaruban**

International Training Institute, Port Moresby

P. O. Box 6322

**BOROKO**

National Capital District

Mobile: (675) 7220 8552

1. **Ps. Mathew Laki**

New Heights Worship Centre (A.O.G)

P. O. Box 68

**WEWAK**

East Sepik Province

Papua New Guinea

Mobile: (675) 456 2390

**Other Reference**

**Mr. Eric Samuel-Financial Controller**

Pacific Industries Ltd

P. O. Box 5559

Boroko,

National Capital District

Papua New Guinea

**Mr. Confucius Ikoirere-Customer Care Team Leader**

Digicel PNG-Head Office, Gordans

P. O. Box 1618

Godans,

National Capital District

Papua New Guinea