

 **PERSONAL DETAILS**

 **Surname :** Posa

 **Given Name :** Elsah

**D Date of Birth :** 03rd August 1993

 **Age :** 25 years old

 **Place of Birth :** Port Moresby General Hospital

 **Gender :** Female

**M Marital Status :** Married

**Height / Weight :** 150cm / 70kg

**Home Province :** Gulf/Central

**District / Origin :** Malalaua/Bereina

**Languages Spoken :** English / Tok Pisin / Motu

**Postal Address :** Posa Haro (Father)

C/- Pacific MMI Insurance Ltd

 P O Box 331

 Port Moresby, NCD

 Tel No. 321 4077

 Dig: 727 69838

My no.: 703 72779

**H Home Address :** Uritai Village/Manumanu

**EDUCATION QUALIFICATION**

**1998 - 1999** Pre School Waigani Christian Elementary School

**2001 - 2002**  Grade 1-2 Dame Mary Kekedo International School

**2003** Grade 3 Gordon International Schools

**2004 - 2005** Grade 4-5 Maranatha Baptist School – Tokarara

**2005 - 2008**  Grade 5-8 Hohola Demonstration Primary School

**2009**  Grade 8 Salvation Army Boroko Primary School.

 ***(Certificate Obtained)***

**2 2010 - 2013**  Grade 9-12 Salvation Army Secondary School - Koki

 ***(Certificate Obtained)***

 **TERTIARY QUALIFICATION**

 **2014** February - JulyPort Moresby Institute of Matriculation

 Matriculation Studies ***- [Results yet to be obtained]***

 October – December Studied Certificate in Human Resources Management

 at International Training Institute – Port Moresby.

2 ***(Transcript Obtained)***

**WORK EXPERIENCE:**

**2012-2013** Worked part-time with Pacific MMI Insurance Ltd as a

 filing clerk and Administration Assistants during school

 holidays.

 **January – April 2015** Airways Residences Ltd

Front Office receptionist – Assisting guests and night audits.

 **April 27th 2015 – October 2019** PNG Air Ltd

Cabin Crew – Providing the highest possible customer

service to the passengers and ensuring all their needs

are met and exceeded were possible and manage and oversee cabin safety.

Assisting with cabin crew admin and were ever help is needed in other departments.

 **REFEREES:**

 Mrs Hane Karai Mr Albert Lom

 Admin/Reception Manager IT Manager

 AIRWAYS RESIDENCES LTD PACIFIC MMI INSURANCE LTD

 7347 1638/ 3214077

 Mr Kapi Eria

 Cabin Crew Fleet Coordinator

 PNG Air Ltd

 7373 7176/ 7100 0732

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