

CURRICULUM VITAE

Ms Georgina KOWIH

c/- Richard Ali, **PNG Power Limited**, P O Box 1105,
Boroko, National Capital
District

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PERSONAL INFORMATION

Born on the 19th of January
1982, Central and Manus
Province, Papua New
Guinea.

Female, married with one
Child

EDUCATION

QUALIFICATION

1989 – 1996 : Hohola
Demonstration Primary
School

1997 – 1998 : Gordons
Secondary School

1999 – 2000 : Port Moresby
Grammar School

2001 – 2002 : International
Training Institute (Diploma in
Information

Technology)

2007 – 2008 : Institute of
Business Studies
(Certificate in Accounting)

SKILLS SUMMARY

Organisational Ability and Task Orientation:

- Good leadership and people supervision and management skills
- Good written and oral

communication skills and an ability to take initiative

- Co-ordinates teamwork and deliver work programs with lesser supervision
- Ability to deliver outcomes, provide options/solutions and contribute to organization objectives.

Networking and Public Relationship:

- Established strong networking with Air Niugini Cargo Sales offices both in PNG and Overseas in Airline related Business activities
- Established close dialogue with International Air Transport Association (IATA) Cargo Accounting Settlement System (CASS) – Cargo

Computer Skills:

- Strong computer skills including programming, analytical tools and the usual Software Application (Excel, Word, PowerPoint and Email)
- Knowledgeable in Airline Cargo System (SkyChain) and Revenue Accounting System (RAPID)

PROFESSIONAL EXPERIENCE:

**October 2018 – Last, Air
Niugini Cargo Department**

**Cargo Analysis Officer –
*Cargo Pricing and Marketing
Division***

- Collate Data using SKYCHAIN and RAPID system and provide analytical monthly reports for Air Niugini Cargo Management
- DATA verification using SKYCHAIN system to ensure accuracy is transmitted to Revenue Accounting RAPID system
- Liaising with ALL Air Niugini Cargo Sales Stations (Locally and Internationally) for sales report progressives and updates for management reporting
- Projection of future marketing strategies based on DATA collection

**September 2015 to
September 2018– Air
Niugini Head Office**

Acting Team Leader –
Cargo Revenue, Finance
Department

- Generate periodical Cargo Agency Billings from RAPID system to CASS (Cargo Accounting Settlement System)
- Regular communication with Cargo Department for internal/external queries from customers
- Processing of Revenue accounting documents both International and Domestic (Cargo Sales Returns)
- Ensuring the Cargo Revenue postings are captured periodically as per Financial Month End Revenue Accounting schedule

- Processing/accounting of ALL Cargo Refunds/Credits for Customers liaising and assisting Accounts Payables and Receivables Team.

April 2009 to August 2015

- Air Niugini Head Office

**Cargo Revue Sales Officer/
Processor – Finance
Department**

- Process Cargo Sales Returns provided by our Area Offices

- Process Cargo Sales Returns provided by International General Sales Agents

- Liaise with Customers through email and phone calls for queries

- Processing of Refunds/

Credits for Customers

REFERENCE

Mr. Paul Ali

Manager – Pricing &

Markets Division

Air Niugini Cargo

P.O. Box 7186

Boroko

NCD

PNG

Ph: [327 3456](tel:3273456) / [7004 3218](tel:70043218)

Email:

pali@airniugini.com.pg

Mrs. Josephine Arua

Team Leader Cargo

Processing

Air Niugini Ltd

P O Box 7186

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jkapun@airniugini.com.pg

Mr. Kaminiel Akwila

Finance Revenue

Accountant

Air Niugini Limited

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kakwila@airniugini.com.pg