
CURRICULUM VITAE.

PERSONAL INFORMATION

Name	Ishmael Tobias
Email Address	ishmael.tobias24@gmail.com
Phone Number	74326108
Nationality	PNG
Date of Birth	2 nd May 1993
Age	25
Gender	Male

PROFESSIONAL GOALS

Type of job	Part Time Work
Professionals Goals	Professional Development Implementation of skills Gaining experiences

SCOPE OF ACTIVITIES

- ❖ Management,
- ❖ Consultation
- ❖ Administration officer
- ❖ Engineering,
- ❖ Research
- ❖ Environmental science officer,
- ❖ Sustainable development,
- ❖ OHS or risk assessment officer,
- ❖ Waste management officer
- ❖ Security

WORK EXPERIENCES - No work experiences

COMMUNICATION SKILLS

- High level software capability including Microsoft word, Excel and Outlook
- High capability of motivating and inspirational speeches
- Strong team work capabilities with lecturer and student experience
- Experience interacting with student, lecturer and pastors
- Active University forum public speaker
- Experiences difficult task as responsibility with integrity

EDUCATION AND TRAINING	Experiences while being student
<p>Farmer – 2 years.</p> <p>Contact PAU student service Ps Thomas Davai on email thomas.davai@pau.ac.pg</p>	<p>Key Responsibility</p> <ul style="list-style-type: none"> ❖ Complete 2 hours of working per day ❖ Weeding ❖ Preparing and packing bags of vegetables for buyers ❖ Harvesting vegetable and loading on tractor ❖ Work under pressure
<p>Dorm Janitor</p> <p>Contact Ps Bill Robinson on email bill.robinson@pau.ac.pg</p>	<p>Key Responsibility</p> <ul style="list-style-type: none"> ❖ Write OHS rules ❖ Clean Shower room and corridor ❖ Mowing grass ❖ Digging drain ❖ Planting flowers ❖ Manage waste
<p>Chef – 1 year and 6 months</p> <p>Email food service department: Viana Raliku Email: viana.raliku@pau.ac.pg</p>	<p>Key Responsibility</p> <ul style="list-style-type: none"> ❖ Washing dishes 10 – 15 dishes ❖ Swiping 50 table in an hour ❖ Cooking ❖ Baking bread ❖ Packing and un packing food ❖ Serving breakfast, dinner and lunch for 300 student
<p>Mitigation Officer at OCCDA – 6 weeks practicum</p> <p>Contact: George M Iramu Junior Email: giramujnr@gmail.com / iunior.iramu@occd.gov.pg Ph: +675 77540875 P.O Box 4017 Boroko 111 N.C.D Brampton Street Downtown Port Moresby National Capital District</p>	<p>Key Responsibility</p> <ul style="list-style-type: none"> ❖ Research on Building standard and submit final report and presentation ❖ Attending workshop, taking notes and writing weekly journal ❖ Printing, asking questions and participate in team work ❖ Review OCCDA book let and advising management on solutions through report ❖ Assist the senior mitigating officers

Teacher at Koiari Park Secondary – 7 weeks	Key Responsibility
School of science Secretary: Martina Madagi Email: martina.madagai@pau.ac.pg	<ul style="list-style-type: none"> ❖ Complete 6 weeks of practicum ❖ Teaching chemistry, math's and science ❖ Organizing grade 12 science lab ❖ Assisting teachers by Entering student marks on computer ❖ Awareness on environmental issues
Position Held while being student	Key Responsibility
Jiwaka Student Association spiritual leader Class leader Youth leader in church	<ul style="list-style-type: none"> ❖ Organizing meeting, ❖ Giving encouragement, ❖ Solving problems, ❖ Making decision, ❖ Proposing letter and seeking fund.

EDUCATION LEVEL AND AWARD

Pacific Adventist University: 2013 – 2018

- ❖ Award of bachelor in Environmental Science
- ❖ Award of Community service and working scheme certificate
- ❖ Academic transcript
- ❖ Research certificate

Kitip Lutheran Secondary School : 2012 – 2013

- ❖ Award of grade 12 certificate

Whagi Valley Secondary school: 2009 – 2010

- ❖ Award of Grade 10 certificate

PROFESSIONAL SKILLS AND COMPETENCE

Foreign language	English – fluent
Technical skills	Microsoft Project, Microsoft Office (word, excel, PowerPoint, Access, publisher)
Social Skills and competence	Ability to work under pressure
Organization skills and competence	Adaptive and creative Excellent team work Good communication skills
Interest	Leadership and ability to prioritize work Music learning and singing