

**JAMES OLIVER P. ALDACA**

**Unit # 511-H Magistrado Albert Bacood Sta Mesa Manila City**

**Contact #: 09554910062**

**Email Address:** **aldacajamesoliver@gmail.com**

**CAREER OBJECTIVES:**

Seeking an entire level job position in a reputed Company in order to build a long term career by investing the best of my technical knowledge and qualifications to serve the organization with my outstanding output.

**PERSONAL DATA:**

 Date of birth: January 6 1991

 Place of birth: Cabanatuan City

 Status: Single

 Citizenship: Filipino

 Sex: Male

**HIGHLIGHTS OF QUALIFICATION:**

* Proficient and knowledgeable in Electrical Engineering.
* Computer literate.
* With good human relation skill.
* With experience as a Facility Coordinator.
* Experienced office works.

**EDUCATIONAL BACKGROUND:**

* **TERTIARY:** Abra State Institute of Sciences and Technology

 Bachelor of Science in Electrical Engineering

 Zone 3 BanguedAbra

 SY 2010-2015

* **SECONDARY:** Tagodtod National High School

 TagodtodLagangilangAbra

 SY 2004-2008

* **ELEMENTARY:** Tagodtod Elementary School

 TagodtodLagangilangAbra

 SY 1998-2004

* **TECHNICAL COURSE:** Electrical Installation and Maintenance NC II

 TESDA

 PIDIGAN ABRA

 October 2014

 Automotive Servicing

 TESDA

 PIDIGAN ABRA

 March – May 2010

**WORK EXPERIENCE:**

* On-the-job training at Abra Electric Cooperative (ABRECO}

Substation Department

* Installation of electrical wiring of two-storey building.
* With experience as a Facility Coordinator.
* **PROJECT IN CHARGE**

VOLTAGE ELECTRICAL CONTRACTOR CORPORATION

 ST. Catherine St. Perpetual Village Taguig

 December 2019 - Present

* **QA/QC ENGINEER**

VOLTAGE ELECTRICAL CONTRACTOR CORPORATION

ST. Catherine St. Perpetual Village Taguig.

 September 2018 – December 2019

**JOB DESCRIPTION AND SKILLS;**

* Study drawing provided by the electrical consultant.
* Provide shop drawing.
* Conduct toolbox meeting with safety officers for zero punch lists.
* Check the incoming materials base on the approved standard and specs.
* Submit inspection work request 2 days before ocular inspection.
* Conduct joint inspection with the Gen. Con. for approval before concrete pouring.
* Recheck the work of electricians on site if they are confirming to the standards.
* Coordinate with MEPFS heads regarding AS-Built drawing.
* Competence in preparing request for inspection and conducting field inspection.
* Able to interpret engineering drawings in accordance to the project specifications, standards and good engineering practices.
* Witnessing pre-commissioning and documenting punch items.
* Able to execute action plans, methodology and can evaluate work defects with completion date if non-conformance was found.
* Able to develop detailed work execution methods and construction activities.
* **FIELD ENGINEER**

VOLTAGE ELECTRICAL CONTRACTOR CORPORATION

ST. Catherine St. Perpetual Village Taguig.

 March – September 2018

**JOB DESCRIPTION AND SKILLS;**

* Provide direct supervision of the foreman and lead man.
* Establish/determines work activity areas for implementation.
* Prepare daily activity report including accomplishment,(progress, labor, manpower and quality of major materials used)
* Report any delay including cause of delay and its impact to time.
* Identifies areas of conflict and report to the PIC for timely resolution.
* Monitor execution of work in terms of quality and safety.
* Prepare summary of progress report for billing and other purposes.
* Coordinate testing activities to all concerned personnel.
* Attend site meeting as required.
* Consolidate punch list for manpower distribution.
* **COST ENGINEER**

VOLTAGE ELECTRICAL CONTRACTOR CORPORATION

ST. Catherine St. Perpetual Village Taguig.

February – March 2018

**JOB DESCRIPTION AND SKILLS;**

* Quantification and measurements of conduit and fittings, wires and cable for lighting and power system

 On electrical plan issued.

* Reconciled and re-measurement with the Quantity surveyor for the guaranteed maximum quality(GMQ)

 And for the owners supplied materials(OSM).

* Prepare of cost proposal for change order.
* Prepare monthly billing for the project accomplishment.
* Attending recon for billing and change order.
* **Audio Visual Support/Maintenance at Accenture**

Pioneer St. Mandaluyong City

February 2016-2018

**Job Description and Skills:**

* Assist in AV equipment set-up for portable LCD projectors, sound systems and video conference room.
* Assist Facility Management in evaluation, maintenance and repair of AV equipment installed in the building.
* Oversee the set-up of AV equipment in a meeting room and ensure that all equipment is in good operation.
* Ensure all reserve AV equipment is set-up, tested and operation prior to the event start
* Coordinate with the conservationist in providing AV equipment on training rooms.
* Ensure all costumers is compatible in using the equipment.
* Response to costumer request for AV equipment in professional manner.
* Update and confirm video conference room request.
* Ensure systems are fully operational before each video con.
* Assist costumer understand video conferencing equipment operation and functionality.
* Assist during actual video conference and all technical aspect of all facilities.

**CHARACTER REFERENCE:**

 **EDWIN DELA CRUZ**

 **Safety Officer**

 **Voltage Electrical Contractor Corporation**

 **One Ayala Project**

 **CP #: 09752168810**

 **KARLENE CHESKA PANGAN**

 **MEPFS Field ENGR.**

 **MDC- One Ayala Project**

 **CP #: 0916 917 1961**

 **VALERIO ROJAS**

 **Project in Charge**

 **Voltage Electrical Contractor Corporation**

 **CP #: 0955 357 7576**

***I hereby certify that the above information is true and correct to the best of my knowledge and belief.***

 **James Oliver P. Aldaca**

 **Applicant**