

Post Office Box 775, BOROKO, National Capital District

Telephone: 70073431/ 75415873

Email: [mjyimbal88@gmail.com](mailto:mjyimbal88@gmail.com)

Date: Tuesday18th September, 2018

Michael John YIMBAL

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PNG POWER LIMITED

P.O. BOX 1105, BOROKO,

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Attention: The PPL Recruiting Team,

**SUBJECT: APPLICATION FOR THE POSITION OF LANDS/ SOCIAL SAFEGUARD OFFICER, AS PER ADVERTISED ON THE NATIONAL NEWSPAPER.**

I am writing in response to the recently advertisedposition of **Lands/ Social Safeguard officer,** under the People and Culture Unit of Lae PPL Centre.

I graduated with a Bachelor of Arts degree; majoring in Social Work and minor in Public Policy Management, from the University of Papua New Guinea in 2015. And also possess a Diploma of Theology from the Christian Leaders’ Training College of Papua New Guinea in 2008.

I am currently serving as a teaching staff of the Port Moresby Institute of Matriculation Studies (Secondary School). Specialize in teaching Social Sciences and Personal Development to the lower secondary (grades nine and Pre- eleven). And this is my second year in teaching career.

I hereby apply for this position as my academic qualification is pertinent to this position. I have fair knowledge on social impact assessment, social mapping, research methodology, social policy analysis, policy monitoring and evaluation, project management, and more (see transcript).

I possess teaching skills that mainly focus on the termly instructional lesson and programme planning; the monitoring and evaluation of students learning outcomes by the keeping of their assessment records; and writing up comments on student report sheet. These skills will be of great help if required. Finally, whilst teaching I have gained so much knowledge and experience in time management. Time management is a key factor in meeting deadlines and commitments. Armed with this valuable skill I will be an asset to your company as a Social Safeguard Officer.

Apart from the above mentioned I have gained some knowledge and experience in public speaking, community liaison, dispute resolution, computer literacy, planning, consultancy, advocacy in human rights, gender balance, and social justice.

My strongest asset is that I am a team player. I have gained this experience while teaching with a wide range of teachers and Department Heads whereby, I have learned to follow instructions and the proper line of communication. This skill will also become useful if my application is successful.

Overall, I am confident that I have the capacity to handle this job opportunity with the PNG Power Limited and become a valuable member of the dynamic team in the energy industry.

Attached herewith are copies of relevant documents to validate my credential to the position applied.

I am looking forward to hearing from you soon and discuss my application further with you. Furthermore, I am prepared to attend an interview if one is arranged. I can be contacted through my phone indicated (70073431/ 75415873).

Yours Sincerely,



**Michael John YIMBAL**