**Mr. Gima ILA Pala**

**PO Box 1629 Waterfront, Port Moresby National Capital District**

**Mobile:** 71987353/75469820 **Email:** **gima.ila.pala@gmail.com**

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| Personal Details |
| Date of Birth | 30th October 1979 |
| Home Province | National Capital District |
| Village | Alukuni Village – Rigo District |
| Marital Status | Married |

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| Summary |
| Lead Security Coordinator that’s focused on improving facility security through a diligent approach and sense of personal responsibility. Ability to diffuse situations calmly within guidelines. Looking to apply my experience in managing teams and improving operations in a Security and Transport supervisor role.  |

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| Experience |
| Position & Company | **Key Responsibilities** | **Year** |
| Team LeaderSecurity & Transport.Ela Motors TOYOTA TSUSHO (PNG) LTD Scratchley road Badili P.O.Box 74 Port Moresby, NCD | * Directing and overseeing the implementation of all safety and security programs for the purpose of protection and a sense of well-being for all guests and team members.
* Promote safe work practices. Assisting in ensuring compliance with OHS standards and preventive measures.
* Compile and submit daily security & transport reports.
* Supervise transport allocations, requests, and scheduling.
 | Jan 10 - current |
| Team Leader – Logistic & SecurityAPEC Coordination AuthorityNational Capital District | * Conduct advance security assessment and trip planning.
* Liaise and cooperate with other Pacific island security teams
* Manage transport for cruise ship engagement support staff.
* Provide security advice for Director.
* Provide security support for VIP trips when required.
 | 2018(July – December) |
| Site Security Contact(Contractor for Exxon Mobil)* LNG Plant Site – Papa Lealea Central Province
* Komo Airfield – Hela Province

Airswift PNG LimitedPO Box 118, Port MoresbyNational Capital District | * Conduct routines threat assessments and provide security advice.
* Liaise Closely with both Plant and Marine Superintendents.
* Oversee onsite contracted security Program Manager
* Manage access control and monitor restricted areas
* Ensure daily, weekly and more are monthly security reports updated as expected.
* Ensure walkthrough and safety walk-through are conducted as scheduled.
* Respond to incidents in and around the Airfield, Plant and the Jetty area
* Liaise with Community Affairs Coordinators for daily situational updates.
* Liaise with MS Squad Commanders onsite closely for routine threat updates and support
* Monitor Joint Operation Centre or the radio room.
* Random checks on Vehicle Tracking System.
* Complete monthly security program reviews.
* Conduct physical security integrity checks.
* Reported to the Site Superintendent and Security Leads.
* Ensure surveillance boats patrol the exclusion zones in and around the jetty area.
* Ensure Management requirements are complied with by contracted security service providers on the ground.
 | 2016 - 2018 |
| Executive Driver(Engaged to ExxonMobil PNG Ltd)G4S Secure SolutionsPO Box 118, BorokoNational Capital District | * Primarily assigned to LCM-Lead Country Manager ExxonMobil PNG as an Executive driver.
* Responsible for managing the maintenance and security checks of the assigned ballistics vehicle. ( V8 Toyota LC)
* Maintain strict confidentiality on all conversations and information heard during transport assignments.
* Assist with building/site reconnaissance
* Compulsory alcohol test before signing up for duties.
 | 2013 – 2015(3 years) |
| Logistic Driver (LNG Unit)G4S Secure SolutionsPO Box 118, BorokoNational Capital District | * General driving duties national and expatriates.
* Staff drop off and pick up.
* School runs for expatriates
* Conduct vehicle checks daily
* Compulsory alcohol test before signing up for duties.
 | 2010-2013(3 years) |
| Operations ManagerDe Millan Imports(No longer operating) | * Administering all imports of the goods and managing the delivery and distribution of all goods to various locations
* Overseeing handling of all goods and ensuring safety in all transposons-effective signing cost effect cost-effective same and analyzing best means of transport for all products as per customer requirement
* Performing all internal and external audits and performing required prior disclosures for all processes and supervising efficient working of all external agents such as freight forwarders and custom brokers
 | 2004 – 2008  |
| Form 100 ExaminerBanking Post-Banking ClerkPost Png LimitedPO Box Post PngNational Capital District | * Ensuring all paperwork is correct and received
* Timely and efficient processing of import shipments
* Compile and Classification
* Ensurecoordinateeared and coordinating delivery
* Updating clients of arrival and delivery dates and timing
* Building relationships with clients
 | 1997 – 2001  |

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| Education/Qualification |
| Qualification | **School/Organization** | **Year** |
| Certificate in Port Facility Security  | Pelagus Maritime Security Management | 2016 |
| Certificate in OHS Level 1&2  | Rangan Training Consultant | 2011 |
| Certificate in Advance Safe Driving | ExxonMobil PNG Limited | 2010 |
| Certificate in Basic Guard  | G4S Secure Solutions | 2010 |
| Diploma in Accounting  | International Training Institute | 2001 |
| Certificate in Agency Banking | Post PNG Training Centre | 1997 |
| Certificate in Modern Selling & Salesmanship | Professional Staff Training Centre | 1997 |
| Grade 10 Certificate | Iarowari Secondary School | 1996 |

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| Skills/Competencies |  |
| Skills | **Proficiency** |
| Computer Literacy Skills | Excellent |
| Organizational & Time Management Skills | Excellent |
| Communication Skills | Excellent |
| Leadership Skills | Excellent |

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| Hobbies & Interest |
| Travelling, Reading, Gym, History, Listening to music |

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| Referees |  |  |  |
| Name | **Position** | **Organization/Addams** | **Contact** |
| Mr. James Pomare | Security Operations Manager | ExxonMobil PNG LtdPO Box 118, Port MoresbyNational Capital District | 71005590 |
| Ms. Biena Lynn Tejano | Director | APEC Coordination AuthorityP&O Cruise Ship EngagementNational Capital District | 78166937 |
| Mr. Clark Oaike | Assistant SSHEQ Manager | Ela Motors TOYOTA TSUSHO (PNG) LTDPO Box 74, Port MoresbyNational Capital District | 70310963 |