**Mr. Gima ILA Pala**

**PO Box 1629 Waterfront, Port Moresby National Capital District**

**Mobile:** 71987353/75469820 **Email:** [**gima.ila.pala@gmail.com**](mailto:gima.ila.pala@gmail.com)

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| Personal Details | |
| Date of Birth | 30th October 1979 |
| Home Province | National Capital District |
| Village | Alukuni Village – Rigo District |
| Marital Status | Married |

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| Summary |
| Lead Security Coordinator that’s focused on improving facility security through a diligent approach and sense of personal responsibility. Ability to diffuse situations calmly within guidelines. Looking to apply my experience in managing teams and improving operations in a Security and Transport supervisor role. |

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| Experience | | |
| Position & Company | **Key Responsibilities** | **Year** |
| Team Leader  Security & Transport.  Ela Motors  TOYOTA TSUSHO (PNG) LTD  Scratchley road Badili P.O.Box 74 Port Moresby, NCD | * Directing and overseeing the implementation of all safety and security programs for the purpose of protection and a sense of well-being for all guests and team members. * Promote safe work practices. Assisting in ensuring compliance with OHS standards and preventive measures. * Compile and submit daily security & transport reports. * Supervise transport allocations, requests, and scheduling. | Jan 10 - current |
| Team Leader – Logistic & Security  APEC Coordination Authority  National Capital District | * Conduct advance security assessment and trip planning. * Liaise and cooperate with other Pacific island security teams * Manage transport for cruise ship engagement support staff. * Provide security advice for Director. * Provide security support for VIP trips when required. | 2018  (July – December) |
| Site Security Contact  (Contractor for Exxon Mobil)   * LNG Plant Site – Papa Lealea Central Province * Komo Airfield – Hela Province   Airswift PNG Limited  PO Box 118, Port Moresby  National Capital District | * Conduct routines threat assessments and provide security advice. * Liaise Closely with both Plant and Marine Superintendents. * Oversee onsite contracted security Program Manager * Manage access control and monitor restricted areas * Ensure daily, weekly and more are monthly security reports updated as expected. * Ensure walkthrough and safety walk-through are conducted as scheduled. * Respond to incidents in and around the Airfield, Plant and the Jetty area * Liaise with Community Affairs Coordinators for daily situational updates. * Liaise with MS Squad Commanders onsite closely for routine threat updates and support * Monitor Joint Operation Centre or the radio room. * Random checks on Vehicle Tracking System. * Complete monthly security program reviews. * Conduct physical security integrity checks. * Reported to the Site Superintendent and Security Leads. * Ensure surveillance boats patrol the exclusion zones in and around the jetty area. * Ensure Management requirements are complied with by contracted security service providers on the ground. | 2016 - 2018 |
| Executive Driver  (Engaged to ExxonMobil PNG Ltd)  G4S Secure Solutions  PO Box 118, Boroko  National Capital District | * Primarily assigned to LCM-Lead Country Manager ExxonMobil PNG as an Executive driver. * Responsible for managing the maintenance and security checks of the assigned ballistics vehicle. ( V8 Toyota LC) * Maintain strict confidentiality on all conversations and information heard during transport assignments. * Assist with building/site reconnaissance * Compulsory alcohol test before signing up for duties. | 2013 – 2015  (3 years) |
| Logistic Driver (LNG Unit)  G4S Secure Solutions  PO Box 118, Boroko  National Capital District | * General driving duties national and expatriates. * Staff drop off and pick up. * School runs for expatriates * Conduct vehicle checks daily * Compulsory alcohol test before signing up for duties. | 2010-2013  (3 years) |
| Operations Manager  De Millan Imports  (No longer operating) | * Administering all imports of the goods and managing the delivery and distribution of all goods to various locations * Overseeing handling of all goods and ensuring safety in all transposons-effective signing cost effect cost-effective same and analyzing best means of transport for all products as per customer requirement * Performing all internal and external audits and performing required prior disclosures for all processes and supervising efficient working of all external agents such as freight forwarders and custom brokers | 2004 – 2008 |
| Form 100 Examiner  Banking Post-Banking Clerk  Post Png Limited  PO Box Post Png  National Capital District | * Ensuring all paperwork is correct and received * Timely and efficient processing of import shipments * Compile and Classification * Ensurecoordinateeared and coordinating delivery * Updating clients of arrival and delivery dates and timing * Building relationships with clients | 1997 – 2001 |

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| Education/Qualification | | |
| Qualification | **School/Organization** | **Year** |
| Certificate in Port Facility Security | Pelagus Maritime Security Management | 2016 |
| Certificate in OHS Level 1&2 | Rangan Training Consultant | 2011 |
| Certificate in Advance Safe Driving | ExxonMobil PNG Limited | 2010 |
| Certificate in Basic Guard | G4S Secure Solutions | 2010 |
| Diploma in Accounting | International Training Institute | 2001 |
| Certificate in Agency Banking | Post PNG Training Centre | 1997 |
| Certificate in Modern Selling & Salesmanship | Professional Staff Training Centre | 1997 |
| Grade 10 Certificate | Iarowari Secondary School | 1996 |

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| Skills/Competencies |  |
| Skills | **Proficiency** |
| Computer Literacy Skills | Excellent |
| Organizational & Time Management Skills | Excellent |
| Communication Skills | Excellent |
| Leadership Skills | Excellent |

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| Hobbies & Interest |
| Travelling, Reading, Gym, History, Listening to music |

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| Referees |  |  |  |
| Name | **Position** | **Organization/Addams** | **Contact** |
| Mr. James Pomare | Security Operations Manager | ExxonMobil PNG Ltd  PO Box 118, Port Moresby  National Capital District | 71005590 |
| Ms. Biena Lynn Tejano | Director | APEC Coordination Authority  P&O Cruise Ship Engagement  National Capital District | 78166937 |
| Mr. Clark Oaike | Assistant SSHEQ Manager | Ela Motors  TOYOTA TSUSHO (PNG) LTD  PO Box 74, Port Moresby  National Capital District | 70310963 |