**RESUME**

|  |
| --- |
|  |

**PERSONAL DETAILS**

**Name: Dean Otoa**

**Gender: Male**

**Age: 28**

**D.O.B: 4/10/1987**

**Maritual: Married**

**Children: 2**

**Home Province: Morobe & New Ireland**

**Nationality: Papua New Guinea**

**Mobile Contact Number: 70049917/72221348/72741607**

**Address: P.O.Box 111, BoroKo, NCD**

**Email Adress: deanotoa@gmail.com**

**EDUCATION BACKGROUND**

**2011 - 2012 Sodatasha Christian Academy**

**2010 - 2011 Koki Technical Vocational Institutes**

**2004 - 2006 Mt Hagen Secondary High School**

**2016 - Hohola Community Colleage**

**SKILLS COVERED**

**9th May 2012 – 2nd November 2015 Crowne Plaza Hotel**

* **Upselling Skills**
* **Switch Board Operations**
* **Reservations**
* **Emergency Response**
* **Fire Safety**
* **Fire Operation & Prevention Evacuation**
* **Armed Robbery**
* **Security Awareness**
* **Fire Extinguisher**
* **Fire Hazard & Prevention**

**2016 Early Childhood Development Care**

 **(Obtain Certificate 3)**

 **JOB EXPERIENCE**

**9TH May 2012 - 2nd November 2015 Crowne Plaza Hotel**

 **Port Moresby**

**Duties: Night Auditor**

**27th February 2009 – 30th April 2011**

**Duties: Internal guard and radio operator**

**REFERREES:**

**2012 – 2013 Mr. Yonathan Kairu**

 **Human Resource Manager**

 **Crowne Plaza Hotel**

 **P.O.Box 1661**

 **Port Moresby**

 **Phone number #3093435**

**2011 – 2012 Mrs M. Kaiap**

 **Principal**

 **Sodatasha Christian Academy**

 **P.O.Box 3299, Boroko**

 **NCD**

 **Telephon/Fax: 3112937**

 **Email Address:** sodatasha\_ca@yahoo.com.au

**2009 – 2011 Mr James Mahabi**

 **Operation Manager**

 **P.O.Box 3582, Boroko**

 **NCD**

 **Telephone number: 3421991**

 **Fax: 3236070**

 **Email Address:** enquiries@sossecurity.com.pg

2016 Dr Andrew Ikupu

 Consultant in Early Childhood Education

 Hohola Community Colleage