

52ST.305



## TENDER FORM

The Chairman – Tender Opening Committee  
PNG Power Ltd  
P. O. Box 1105  
BOROKO 111 NCD  
Papua New Guinea  
Phone: (675) 324 3381  
Fax: (675) 3250791  
Email: [supplyhelpdesk@pngpower.com.pg](mailto:supplyhelpdesk@pngpower.com.pg)

We (Full name of company).....  
.....  
.....  
.....

hereby tender for the undermentioned goods and services subject to the conditions of tendering and at the prices quoted in the scheduled therein

**TENDER No.** 41/2019

**CLOSING AT** 4.00 PM FRIDAY 30<sup>TH</sup> AUGUST 2019

**FOR** MAINTENANCE WORK FOR HOUSE # 04 - PNG  
POWER Ltd, ALOTAU – MILNE BAY PROVINCE.

RECEIVED

17/06/19

*[Handwritten signature]*  
MPS



P.O. Box 1105 Boroko NCD

**SOUTHERN OPERATIONS**

**CENTRE: PPL Alotau**

**PNC # 4 Tenant Edward Mark**

**Team: Southern Region Operation.**

TO: .....  
.....  
.....  
.....

**Scope Of Works and Works Involves.**

**DESCRIPTION OF WORK:**

This Specification identifies and summarizes the standard of workmanship, quality of materials, PPL Building Maintenance Team, the Scope of Works and the general terms and conditions that apply under this contract.

**SITE INSPECTION**

The Contractor must check and inspect the site and the property prior to submitting in their quotations.

**VARIATIONS:**

The value of any variations to the work included in the estimate is ordered and authorized by the PNG Power Building Maintenance Coordinator or Regional Manager Southern. Whether by additions; omissions or substitution to the works described, both PNG Power Representative and the Contractor should agree before the variation is carried out.

**CLOSING OF BIDS OR QUOTATIONS:**

A closing date for bids will be decided while carrying out site inspection. All bidders will be allowed five (5) working days to furnish his quotation and the handing in of Bids closes at 4.30 p.m. on the determined date.

The bidder shall then submit his bids or quotation in a sealed envelope including a latest copy of his Company's Bank Statement, PPL Vetted contractor, IRC & COC and to be addressed to:

The Facility Coordinator-Southern Region  
PNG Power Ltd.  
P.O. Box 1105  
**BOROKO**  
National Capital District.

**BID RESULT:**

The PNG Power Southern Region Team will inform both the successful and unsuccessful bidders by mail.

**STARTING AND FINISHING DATES:**

Upon awarding of Contract to the successful Bidder, a mutually convenient date for the start of work should be arranged and set between the Contractor and PPL Building Maintenance Coordinator and Team Facilities. A completion date will also be set and the Contractor should do his best to adhere to it.

Should there be a delay for some unforeseen factors; the Contractor is required to inform the PPL Building Maintenance Foreman of the reasons for such delays.

Any unnecessary delays may jeopardize the ongoing business relationship between the Contractor and PPL.

**REMOVAL OF DEBRIS:**

It is the responsibility of the Contractor to remove debris without delay during the course of work or completion of work.

**FINAL INSPECTION:**

Upon completion of the given contract, the Contractor shall arrange with PPL Building Maintenance Foreman and Team Leader Facilities for a joint inspection prior to handing the keys to PPL Team.

**PAYMENT:**

Progress payments will be applied for major valued maintenance, but as for minor maintenances, the "Contract Sum Payment Method" shall be the appropriate option to be applied.

**Preambles:**

The Contractor should be prepared to carry out in a good and workmanlike manner the works described in the Scope. The Contractor should exercise care in carrying out maintenances to the house and not cause damages to the house, furniture's or household belongings

The Contractor is liable for the welfare and the insurance cover of its employees. PNG Power will not be held liable for any incidents that may occur in the course of the Contractor's duties whilst carrying out this Contract work.

## **1.00 Exterior Maintenance Requirement:**

- 1.01 Check and repair rain water leaking through the roof( roofing irons was recently replace)
- 1.02 Replace screen door plus new lock
- 1.03 Remove and replace rotten fascia board and bargeboards timber with new to suit the exiting.
- 1.04 Repainting outside the to match the existing.
- 1.05 Replace faulty lights and GPOs.
- 1.06 Replace leaking water taps outside sink
- 1.07 Replace fly wires to all windows of the entire building
- 1.08 Overflow waster from kitchen must be redirected to main septic tank
- 1.09 Check and replace 2 x main doors locks
- 1.10 Check and replace overhang post.
- 1.11 Replace down pipes and gutters
- 1.12 Repair both sides steps
- 1.13 Extend the veranda to be in line with the length of the house.
- 1.14 Check and Replace missing louver blade to the building.

## **2.00 Interior Maintenance Requirement- Kitchen:**

- 2.01 Remove and replace kitchen cupboard.
- 2.02 Supply 1x new fridge and 1x new stove.
- 2.03 Repair rotten kitchen cupboards, bench, overhead cupboards, leaking taps and sink
- 2.04 Replace tiles
- 2.05 Check and replace faulty lights and GPOs.
- 2.06 Painting must match the existing.
- 2.07 Replace rotten timber wall.

## **3.00 Shower/Toilet Maintenance Requirement**

- 3.01 Remove and replace rotten bearers and floor joists.
- 3.02 Supply and install 18mm compressor sheet to toilet and shower to replace wooden floor.
- 3.03 Supply and install 300x300 ceramic tiles to toilet and shower.
- 3.04 Remove and replace rotten wall ceiling linings to shower and toilet area.
- 3.05 Remove and replace leaking tap and shower rose to match the existing
- 3.06 Painting inside toilet and should match the existing.
- 3.07 Replace faulty lights and GPOs in shower and toilet.
- 3.08 supply and install toilet paper and soap holder
- 3.09 Replace rotten wall timbers in shower and toilet.
- 3.10 check and replace rotten ceiling inside toilet and shower.
- 3.11 supply and install 200x200mm ceramic tiles to shower walls about 1.8m from the top of the floor tiles.
- 3.12 supply and install shower curtain rod and towel hanger rod.

#### **4.00 Lounge Room & Bed Room Maintenance Requirements**

- 4.01 Replace rotten wall lining lounge room and 3x bed rooms.
- 4.02 Replace rotten ceiling to lounge room and 3x bed room with was caused by rain water leaking via roofing iron.
- 4.03 Replace 3x locks to the rooms.
- 4.04 Vanish lounge room and 3x bed rooms floor.
- 4.05 Repainting should match the existing.
- 4.06 Replace faulty light, light fitting and GPOs to lounge room and 3x bed rooms
- 4.07 Repair wardrobe and cupboards in lounge room and 3x bed rooms.

#### **5.00 NOTICE TO CONTRACTOR:**

- 5.01 It is the Contractors responsibility to very all dimensions, measurements, material brands and types on the job site prior to execution of the work described in the Scope.

The Contract should carefully organize, so far as the work allows. The follow on of each trade in correct sequence so as to avoid damages to finishes.

The Contractor is required to visit the site and inspect the works with PPL Site Supervisor and then provide a quote to carry out the works.

The work site is at **KB Compound PNC#4 –Milne Bay Province**

Prepared By:



Name: Martin Aiwara

Position: Facility Coordinator –Southern Region

Date: 14/06/2019

Approved By.



Name: Linus Melivala

Position: Regional Manager SNGI.

Date: ...17/06/2019



## Alotau PNC# 4- Maintenance SPECIFICATION

**PURPOSE:** The Institutional building PNC#4 in Alotau can be renovated to an acceptable level and improve PPL's image in the Province. The general condition of the house is potentially hazardous and becomes unhealthy for human occupancy.

**FOR:** Alotau Operation - O&M SOUTHERN REGION

O&M Business Unit – SOUTHERN/NGI OPERATION-POM

1. **SCOPE OF Work**

This specification covers the supply of labour, materials and logistics for the Maintenance work to be carried out to PPL Institutional Building in Alotau.

2.

#### SPECIFICATION.

- ✓ Demolition & Disposal
- ✓ Carpentry & Joinery
- ✓ Painting
- ✓ Plumbing
- ✓ Electrical
- ✓ Tiling & Glazing
- ✓ Supervision

#### 2.1 COMPLIANCE WITH STANDARDS

As per the attached Scope of Work.

3.

#### TOOLS AND EQUIPMENT

Tools and equipment required are helmets, safety vests, hand gloves and safety boots safety glass and safety clothing's.

4.

#### TERMS AND CONDITIONS

Contractor should be prepared to carry out work in a good and manlike manner the works describe in the scope and also exercise care in carrying out maintenance to the office building and not causing damages to the other part of the building that was not included in the scope of work. The contractor is liable for the welfare and the insurance of its employees. PNG Power will not held liable for any incident that may occur in the course of the contractor's duties whilst carrying out this contract work.

#### PAYMENT

Upon completion of the given contract, the contractor shall arrange with PPL building maintenance team for join inspection and arrange for payment.

5.

#### CONTACT PERSONS

Forward your requests regarding clarification and or additional information should be directed to;

Mr. Martin Aiwara on Email: [maiwara@pngpower.com.pg](mailto:maiwara@pngpower.com.pg)

6. **SUPPLY/TENDER**

**Supplier to submit Quote to:**

**Tenders Committee**

**PNG Power Ltd**

**P.O. Box 1105 BOROKE, NCD,**

**Papua New Guinea**

**Email: [supplyhelpdesk@pngpower.com.pg](mailto:supplyhelpdesk@pngpower.com.pg)**

**Note:**

**Submission of this quote/tender shall be one (1) week. Quotations received after the closing date will not be considered.**





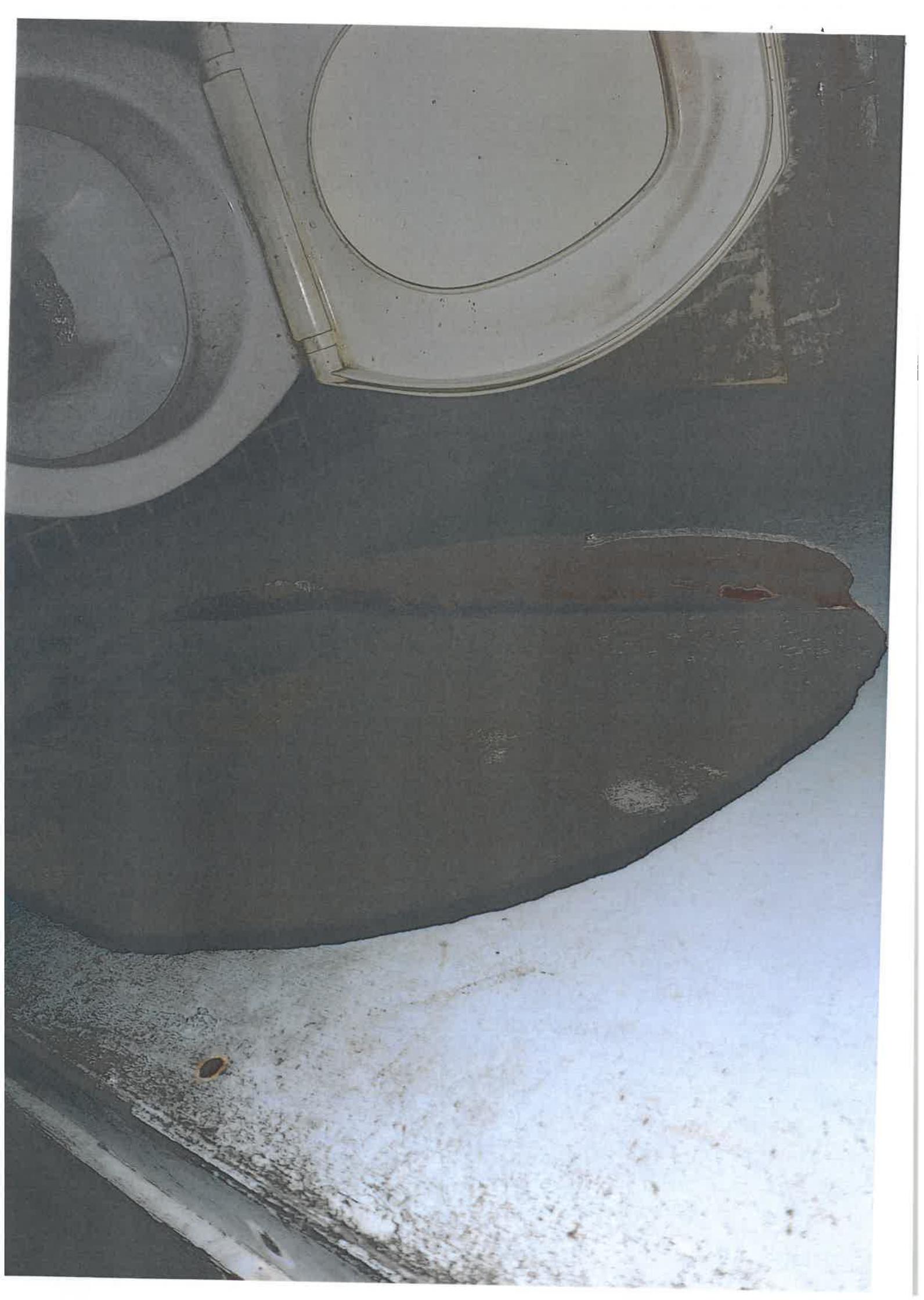


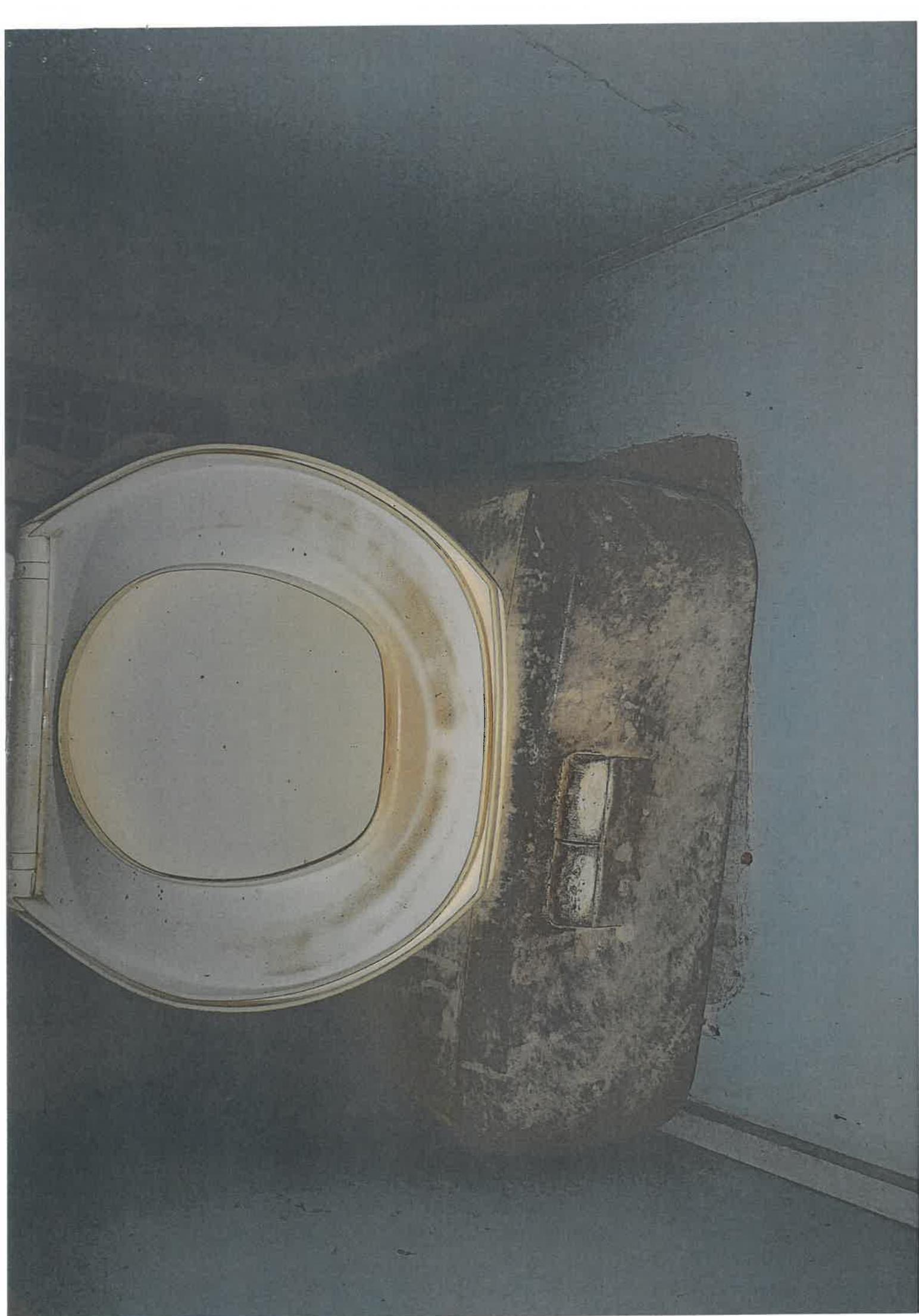














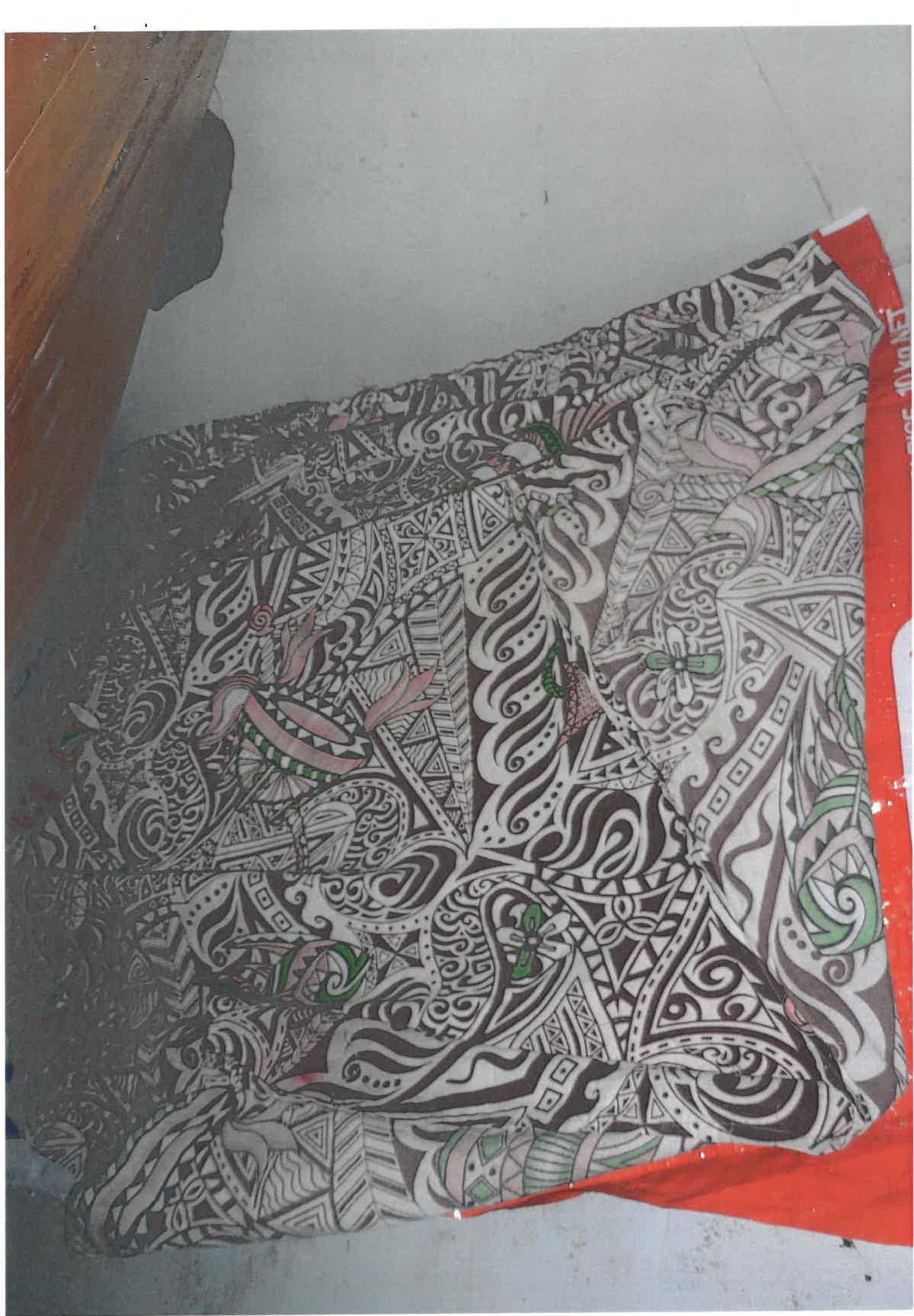






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