**EDVELA PIRIKA**

**ABOUT ME SKILLS**

I aspire to be the best in any given role and  **Intermediate skills in**

work with the intent of continuous personal Microsoft Word

development while upholding the company’s Microsoft Excel

morals and values and focusing on archiving PowerPoint Presentation (MS)

the business's goals. Microsoft Outlook (emails)

In summary I am to be an effective team

Member and Work towards a leadership role

In the near distant future.

**PERSONAL DETAILS EDUCATION**

**Name: 2019 certificate 3 in Accounting**

EDVELA PIRIKA Institute of Business Studies

**AGE: 2018 Grade 12 certificate**

25 Port Moresby Grammar School

**Date of Birth: 2016 Grade 10 Certificate**

2nd December 1999 Kila Kila Secondary school

**Denomination: 2014 Grade 8 certificate**

United Church. Hood Lagoon Primary school

**MARITAL Status:**

Single

**CONTACT DETAILS REFERENCE**

**Address: Stanley walet**

P.O BOX 706 Port Moresby National Capital District. Manager for Port Moresby

C/o Vele Recharge&Distribution

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